



Mahatma Education Society's
PILLAI HOC COLLEGE OF ARTS, SCIENCE AND COMMERCE
RASAYANI
IQAC - MINUTES OF MEETING

Minutes of the meeting held on 28/06/18 in the IQAC Cell at 3 p.m.

Agenda: -

Discussion on: -

- 1) Introduction of Positive Psychology sessions to the students**
- 2) Departmental activities**
- 3) Staff Welfare activities**
- 4) Student welfare activities**
- 5) Research related activities**
- 6) Infrastructure and Learning Resources**

Chaired by: - Dr. Lata Menon , Principal

Attended by: -

- 11) Ms. Swati Mishra , IQAC Convener
- 12) Mr. Sujith Babu, IQAC Co-convener
- 13) Mr. Binit Kumar , Vice Principal
- 14) Dr. Jayanta Behera
- 15) Ms. Remya Madangopal
- 16) Ms. Sindhuja Joshi
- 17) Ms. Babitha Kurup
- 18) Mr. Swapnil Patil
- 19) Ms. Harshita Singh
- 20) Ms. Sweta R C
- 21) Mr. Deepesh Jagdale

IV. The Chairperson read the Minutes of the previous meetings.

V. Announcements:

- The dates of one day Industrial Visit for all departments across all streams were announced as 7th September 2018.
- The date of the One day National Conference on "**Intellectual Property Rights**" on 29th September, 2018 was announced.

VI. Report

The following points were discussed:

Agenda – 1 Introduction of Positive Psychology sessions to the students

Positive Psychology sessions for the students were introduced by IQAC. The Emotional Quotient of the students was assessed before and after the semester through a structured online questionnaire. Content development for the Positive Psychology modules was allocated to specific teams within the IQAC. They researched and classified their allotted module into four distinct titles and also designed the content in such a manner that activity based learning is facilitated. The third lecture every Monday has been fixed as Positive Psychology slots across all the courses and classes. In this course we aim to learn and impart what positive psychology is and what positive psychologists have learned about the good life and how it can be encouraged in your own lives. The course will focus on the psychological aspects of a fulfilling and flourishing life. Positive psychology concentrates on positive experiences at three time points: (1) the past, centering on wellbeing, contentment and satisfaction; (2) the present, which focuses on concepts such as happiness and flow experiences; (3) the future, with concepts including optimism and hope.

Agenda – 2 (Departmental activities)

It was decided that bridge courses will be planned and scheduled for students from science background in order to facilitate them to adapt to the subjects in Commerce stream. All departments shall individually and independently plan and execute two outreach programs every academic year. Every department shall take complete responsibility for ensuring that attendance percentage of students is maintained as per the University of Mumbai guidelines. The department heads shall chalk out detailed plans and discuss the same with the IQAC.

Agenda – 3 (Staff welfare activities)

As a follow-up and review of the workshop entitled "**POISE**" (**Pursuit Of Inner Self Excellence**) it was decided that the Heartfulness Institute would be approached in order to plan another short session. This is vital since it is the most effective way to help employees retain knowledge and skills, stay **up**-to-date, and as a way to eliminate any gaps that may exist. The IQAC members felt the need to organize welfare activities for the non-teaching staff and housekeeping staff with respect to their personality development and literacy. Keeping this in mind the Yoga day celebration was conducted

for the Teaching, Housekeeping staff & Students on 21st June, 2018. An Expert talk on Beauty & Nutrition will be planned for the Teaching staff & Students in order to enhance their self-esteem and confidence.

Agenda – 4 (Student welfare activities)

Yoga day celebration was conducted for the Teaching, Housekeeping staff & Students on 21st June, 2018. Maximum participation was observed from the students in the form of volunteers and organizers. The students of various departments would be supported for participating effectively in inter-collegiate Business Plan competitions. The objective of this is to promote the culture of entrepreneurship among them and showcase their dream ideas. One day Industrial Visit for students of all departments across all streams was planned on 7th September 2018.

Agenda – 5 (Research related activities)

Committee members of the One day National Conference on “**Intellectual Property Rights**” shall provide continuous updates to the IQAC and the Research cell for on 29th September (Saturday), 2018 was announced. The IQAC shall ensure that potential students for “Aavishkar” be identified by the Department heads and class coordinators and encourage their participation to inculcate research culture among students. The staff members shall work on sending proposals for Minor Research Projects for funding and the Research cell would guide them for the same.