

Mahatma Education Society's
PILLAI HOC COLLEGE OF ARTS, SCIENCE AND COMMERCE
RASAYANI
IQAC - MINUTES OF MEETING

Minutes of the meeting held on 06/10/18 in the IQAC Cell at 3 p.m.

Agenda: -

Discussion on: -

- 1. Collaboration with PCACS**
- 2. Positive Psychology to be discussed - Taking account of the lectures conducted**
- 3. Planning of a Conference/Workshop by IQAC in the next Semester**
- 4. Documentation and Uploading of MOM on the website.**
- 5. Any other matter which finds relevance in the discussion**

Chaired by: - Dr. Lata Menon , Principal

Attended by: -

- 12) Ms. Swati Mishra , IQAC Convener
- 13) Mr. Sujith Babu, IQAC Co-convener
- 14) Prof. Binit Kumar , Vice Principal
- 15) Dr. Jayanta Behera
- 16) Ms. Remya Madangopal
- 17) Ms. Sindhuja Joshi
- 18) Ms. Babitha Kurup
- 19) Mr. Swapnil Patil
- 20) Ms. Harshita Singh
- 21) Ms. Sweta R C.

IV. The Chairperson read the Minutes of the previous meetings.

V. Announcement:

- Faculty Exchange Program with PCACS will be held on 26 February, 2019.

VI. Report

The following points were discussed :

Agenda – 1 (Collaboration with PCACS)

A proposal to carry out “Faculty Exchange Program” with PCACS was discussed. This will provide direct development and service benefits for the individual faculty members through their participation in the academic and research programs of the other institution and provide institutional benefits through their subsequent activities. The One day Industrial Visit that was held on 7th September, 2018 proved to be a great success and the students enjoyed great benefits out of it. Thinking on similar lines, the IQAC team plans to implement this Faculty Exchange Program in order to provide a new perspective to the students too.

Agenda – 2 (Positive Psychology)

It was decided to categorize the “Positive Psychology” training material into three modules – Past, Present and Future. Content development for the modules was allocated to specific teams. They would further research and classify their allotted module into four distinct titles and also design it in such a manner that activity based learning is facilitated. The third lecture every Monday shall be fixed as Positive Psychology slots across all the courses and classes.

Agenda – 3 (Planning of a Conference)

A National Conference on “Intellectual Property Rights” was held on 29th September, 2018. It was observed that this conference proved as a good platform to get trained, interact with people, and learn new ways of education. Noticing the success and merits of the above conference, the IQAC team plans to encourage another similar conference that would help the participants to receive intelligent insights from some of the leading professionals and entrepreneurs in the industry. This shall be a motivating factor for their personal as well as professional growth.

Agenda – 4 (Documentation and Uploading of MOM on the website)

The Minutes of Meetings of the IQAC will have to be maintained in a systematic manner including details about past activities and plans for future steps. The same shall be uploaded on the institution website accordingly.

Agenda – 5 (Any other matter which finds relevance in the discussion)

Faculty members who would participate in a syllabus revision workshop for Chemistry that is coming up were identified. This will enable them to interact with other professionals and also provide opportunity to address key issues and clear any doubts they have regarding the concerned topics.